Hubbs-SeaWorld Research Institute Trustee Responsibilities

Trustees serve as:

- The governing body of the Hubbs-SeaWorld Research Institute.
- Ambassadors conveying our mission and work to the community, state and nation.
- Advisors to the staff on issues and trends that could affect the mission of the Institute.
- Visionaries to compliment the world-class science conducted by the dedicated staff.

Trustee responsibilities are to:

- Guide the senior staff in determining and furthering the mission of Hubbs-SeaWorld Research Institute.
- Provide oversight of the financial, scientific and development activities of the Institute.
- Make sure it fulfills its mission and remains true to the core values "to return to the sea some measure of benefits derived from it".
- Evaluate the effectiveness of the organization providing direction, assistance and expertise when asked and/or needed.

Trustees fulfill these obligations by:

- Strategic planning in order to ensure the mission is realized.
- Monitoring finances to ensure the science conducted and programs managed serve the commitments to donors and provides for the security of the Institute.
- Setting and reviewing science policy needed to achieve the Institute's stated mission and goals.
- Provide expertise and other resources that will assist the Institute in meeting its scientific, public relations and financial mission.

Trustees are expected to participate in vital Institute meetings and functions by:

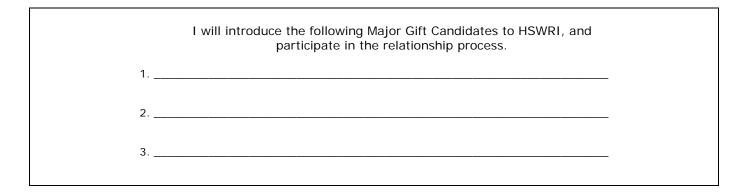
- Devoting adequate time to prepare for quarterly Board meetings and attend meetings.
- Serving on at least one Trustee committee: (Executive, Science, Development, etc.).
- Serving on one Development team committee: (Major Gifts, Board Development & Retention, Events California, Events Florida)
- Making a meaningful annual, personal gift.
- Introducing 3 potential major donors (annually) from your personal or professional networks and participating in the relationship (managed by Development staff).
- Introducing 2 potential Trustee prospects (annually) from your personal or professional networks and participating in the relationship (managed by Development staff).
- Attending events and activities (Development staff will direct).

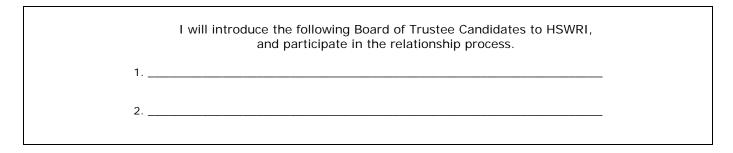


YES! I WOULD LIKE TO SUPPORT THE HUBBS-SEAWORLD RESEARCH INSTITUTE

I wish to make these donations to Hubbs-SeaWorld Research Institute according to the following schedule:

GIFT TYPE	GIFT AMOUNT	GIFT FULFILLMENT
PERSONAL GIFT FY22 (Unrestricted)	\$	Immediate Pledge
CENTER OF EXCELLENCE IN MARINE AQUACULTURE Comprehensive Campaign (3 to 5 Year Pledge)	\$	Immediate Pledge
EMPLOYER MATCH PROGRAM: (We can help you discover this opportunity)	\$%	





I'm interested in participating on the following fundraising committee(s).		
1. Major Gifts		
2. Board Development / Retention		
3. Donor Relations & Events, California		
4. Donor Relations & Events, Florida		

IN HOME HOSTING OPPORTUNITY

I would like to host a donor engagement event in my (or friends) home _____

Best month(s) 1._____ 2.____

IN KIND CONTRIBUTIONS

I would like to offer a gift for an event auction / raffle _____

I would like to offer in-kind goods and / or services _____

LEGACY GIFTS

I would like to learn more about facility / program naming opportunities _____

PLANNED GIVING

I would like to learn more about Planned Giving opportunities _____

> Bequests and Estate Gifts, Gift Annuities, Remainder Trusts, Lead Trusts, Donor Advised Funds, etc.

VOLUNTEER OPPORTUNITIES

I would like to learn more about volunteer opportunities _____



Trustee Pledge / Payment form

Na	ame:	
Ad	Idress:	
Cit	ty, St., Zip:	
Ph	one: Email:	
Sig	gnature: Date:	
Me	ethod of Payment: Please invoice me for: \$ (Written)	dollars
	Check, make payable to Hubbs-SeaWorld Research Institute	
	Charge entire amount	
	Installments - payable on of each	until fulfilled.
	□ Visa □ MasterCard □ American Express	
	Charge my card date:// (If one time charge only)	
	Credit Card #:CVV Expiration date:	//
	Signature:Today's Date: (Signature authorizes credit card use)	
	If making an In-Kind donation or have additional questions, please feel free to contact us o	lirectly:
	Office: (619) 226-3870	
	Email: dkent@hswri.org	
	All donations to the Hubbs SeaWorld Research Institute are tax-deductible, as provided b	v law

All donations to the Hubbs SeaWorld Research Institute are tax-deductible, as provided by law. Please consultant your tax professional for confirmation of your gift as deductible. HSWRI Tax ID number is: 95-2304740



Board of Trustees FY23 Conflict of Interest Statement

I, ______, as a member of the Board of Trustees of Hubbs-Sea World Research Institute (HSWRI), am committed to HSWRI's goal to establish and maintain the highest level of public confidence in its accountability. I have personally committed to follow the standards set out below, which are a part of HSWRI's conflict of interest policies:

• I will conduct my activities with the Board of Trustees of HSWRI so that I do not advance or protect my own interests, or the private interests of others with whom I have a relationship, in a way that is detrimental to the interests of or to the fundamental mission of HSWRI.

• In every instance in which I represent HSWRI, I will conduct my activities in a manner to best promote the interests of HSWRI.

• In all matters that come before the Board of Trustees for a vote that may favorably impact my own financial interests, or the private interests of others with whom I have a financial or personal relationship, I will reveal that relationship and abstain from a vote in the matter.

• When a conflict of interest arises, or when a potential conflict of interest emerges, I will disclose that conflict or potential conflict to the Chairman of its Board of Trustees and seek a resolution of that issue.

Entered into on this the _____ day of _____, 20___.

Member, Board of Trustees

Please sign and return to Bethany Smith or by email at

bsmith@hswri.org